

## **SPECIFIC ACTIVITIES DESERVING RECOGNITION**

**Note:** Complete details justifying the approval of the Award requested must be provided by the person making the nomination. The following is a suggested checklist for the type of information you should consider providing. You are not required to provide all of the information shown on this checklist; however you should provide all the information you feel is pertinent and appropriate in determining the granting of this Award. This information is to be provided on separate sheets, and attached to this form.

1. Number of years active AVA/IVV Member
2. Active Member of which Clubs – active meaning regularly attending meetings, works at events, involved in various club activities, etc.
3. IVV Level Achievements, Activities & Involvement's – Specifically describe each achievement, activity & involvement, Approx length of time of each, and nominee's specific duties or performance. Was Nominee paid for this?
4. AVA Level Achievements, Activities & Involvement's - Specifically describe each achievement, activity & involvement, Approx length of time of each, and nominee's specific duties or performance. Was Nominee paid for this?
5. Regional and Club Level Achievements, Activities & Involvement's – Specifically describe each achievement, activity & involvement, Approx. length of time of each, and nominee's specific duties and performance.
6. National, Regional & Club level Offices Held – length of time in each office and specific duties and activities performed in each office.
7. Committee Memberships – and length of time in each committee.
8. Awards, Citations and Certificates Received.
9. Other Achievements, Activities & Involvement- Specifically describe with length of time involved and nominee's specific dittoes and performed.
10. Citation – provide exact wording that will appear in the Convention Awards Booklet, if approved. No more than fifty words.
11. A specific Statement – As to why you feel the nominee should be recognized for this Award.