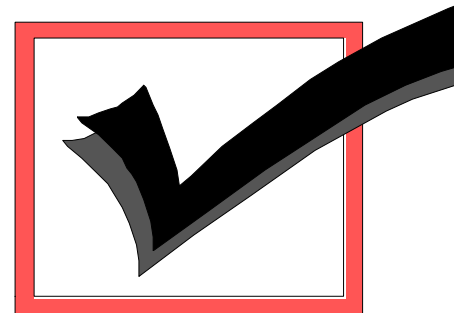


# AVA CHECKPOINT



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## Policy Manual Revision

The AVA Policy Manual has been revised. The website copy is current and will be kept up to date as policy changes are approved. Paper editions will not be provided by Headquarters. Downloading copies from the website, except for one-time/short term use, is discouraged. Copies of the January 27, 2007 revision, either in paper form or saved to computers or disks must be discarded....or plainly marked "FOR HYSTERICAL PURPOSES ONLY." You can find the most current Policy Manual on the internet at <http://www.ava.org/Publications/AVA-Policy-Manual.pdf> or click on the Publications link and then click on AVA Policy Manual.

## Convention Exit Survey

The results of the survey that was turned in at the Convention are included with this **Checkpoint**.

## Convention 2013

Is your club or region interested in hosting the 2013 Convention? If so, please contact your Regional Director or Jackie at the National Headquarters. We can provide information to help in the decision making process. You will be required to present your proposal to the NEC at one of their meetings and if they approve, they will travel to your location before final approval to present to the entire Convention in 2011.

## Reminders

Just a reminder that the Club Officer Update must be completed no later than November 15. Even if you have had no changes, you need to log into the system and update so that the submittal date will change. Financial Reports are also due by November 15. These are still in paper form so please mail in time for us to receive it no later than November 15. The paper form can be found on the internet at [http://www.ava.org/forms/AVAFORM102C3\\_F.pdf](http://www.ava.org/forms/AVAFORM102C3_F.pdf) and is a fillable, printable form. It will take a few moments to load.

Remember that your club must also log into the IRS web site to submit the e-postcard each year.

September is the end of the third quarter for YRE/Seasonals. Remember to get your quarterly reports in before October 30.

## TAW Deadline

The deadline for the December, 2009 issue of *The American Wanderer* is October 25. All articles and photographs should be submitted directly to: The American Wanderer, Laurel Parrott, Editor, 3526 Humboldt Ave. N., Minneapolis, MN 55412, email [TAW@bhi.com](mailto:TAW@bhi.com) Be sure to include "TAW" in the subject line of the email. Some folks continue to send these to AVA Headquarters and this causes delays in your information getting in.

## AVA Banner

Just a reminder that if your club would like one of the new banners, contact us to be put on the list. We only order these when we have several clubs who want them to help keep the costs down. You may also use the paper form found on the internet at [http://www.ava.org/checkpoint/May\\_2009/AVA%20Banner.pdf](http://www.ava.org/checkpoint/May_2009/AVA%20Banner.pdf)

## Wanted: Coordinator for AVA Clubs in Schools Project.

If you attended the AVA Convention, you heard about AVA's project to create AVA clubs in schools. Here is the concept. AVA asks for volunteers to work with ONE SCHOOL, preferably a school with which they are familiar. The job is to contact the school's business manager or principal to share information regarding how the school can increase physical education to its students, cost-free to the school, by forming a Volkssport club as one of the school's after hours activities. Also needed is a national coordinator that does not contact schools, but supports each of the school

volunteers by assuring that they receive AVA materials, providing support and recording progress to report to the national officers.

Everyone agrees that AVA needs more young people. Now is the time to help AVA 'make it happen'! If you are interested in making this project succeed, contact President Curt Myron ([president@ava.org](mailto:president@ava.org)) or Jacklyn Wilson ([jackie@ava.org](mailto:jackie@ava.org)) to get started.

### AVA Committee Members Needed

AVA Committees organize our efforts to spread the word about our sport. Most of the Committee Chairs were recently appointed so now it is time for you to step forward and lend a hand. Your help is important and AVA can not succeed without you. We urge you to look at the AVA Committees, their Chairs and what they do. Why not negotiate an assignment as a member of a committee in which you are interested? Contact the Committee Chair for details. You can find a description of each committee and contact information for each Committee Chair on the AVA Website by clicking on AVA Leadership, scrolling to the bottom of the next page and clicking on AVA Committees.

### Club Tips By Bob Wright

Bob shares 33+ years of experience, research, and insights about building stronger volkssport clubs, better IVV events, and greater participation.

### IReSentials

Given the importance of maintaining our tax-exempt status—it directly affects our livelihood as non-profit organizations—it's about time for a consolidated list of what the IRS offers Charities and Nonprofits, or Exempt Organizations (that's why they call us 501(C)(3)s).

### Web Site

What better place to start than the IRS' web page, [www.irs.gov/charities/index.html](http://www.irs.gov/charities/index.html). It's populated with a lot of useful information. An excellent sub page is one for the "ABCs for tax-exempt organizations" at <http://www.irs.gov/charities/article/0,,id=187787,00.html>. There's even the link to e-file for the 990N. Visit this site regularly for the latest information about EOs. Get it straight from the source.

### Training

The IRS offers on-line training. An interactive Virtual Workshop helps people new to 501(c)(3)s get up to speed on IRS rules and regulations. Short web-based mini courses cover a variety of topics of interest, such as navigating IRS resources. You'll also find information on a variety of subjects.

### Publications for Your Library

There are many publications you should keep at hand. You may order them from the IRS (1-800-829-3676) or download them all from the website if you wish. Here's my list of essential publications: (start with Pub 4630)

Pub #	Title	Use
526	Charitable Contributions	Comprehensive look at charitable contributions
535	Business Expenses	What individuals may deduct on their tax returns
557	Tax-Exempt Status for Your Organization	Essential information on tax-exemption qualification
598	Tax on Unrelated Business Income of Exempt Organizations	What you may, or may not, need to pay tax on
1771	Charitable Contributions – Substantiation and Disclosure Requirements	Explains your responsibilities regarding charitable contributions
3637	Exempt Organization	Introduction to IRS services
4221-PC	Compliance Guide for 501(c)(3) Public Charities	Information on forms to file, records to keep, and disclosures
4573	Group Exemption	FAQs about group exemption
4630	The Exempt Organizations Product and Services Navigator	Overview of what the IRS provides to exempt organizations

**Stay Informed**

The IRS offers an on-line newsletter for EOs. If you are really into IRS EO stuff, subscribe. If not, rest assured knowing that I do, and will keep you informed about anything important to you.

**Got Questions?**

You may contact the IRS about EO matters at anytime.

1-877-829-5500

IRS, TE/GE Customer Account Services, P.O. Box 2508, Cincinnati, OH 45201

tege.eo.ceo@irs.gov

Got tips to share or a topic to suggest? Contact Bob Wright at [rwright2@jhu.edu](mailto:rwright2@jhu.edu) or 43224 Cardston Place, Leesburg, VA 20176. Include an evening phone number for any follow-up.

**Attachments:**

Convention Exit Survey