

Annual Financial Report and Worksheet

For IRS Section 501(c)(3) Organizations

Required each year by November 15 to maintain your club's 501(c)(3) status. Form must be signed by President and Secretary. Both pages must be submitted to AVA Headquarters.

Club Name: _____ AVA #: _____

Official Club Address: _____

City/State/Zip Code: _____

Treasurer: _____ Daytime Phone: _____

Email: _____

1. The financial report for fiscal year ending June 30, 20____, is summarized as follows:

| | |
|-----------------|----------|
| GROSS INCOME | \$ _____ |
| GROSS EXPENSES | \$ _____ |
| NET GAIN / LOSS | \$ _____ |

2. IRS Form 990 was filed and a copy is attached. Indicate reason for filing:

- This is the first year under Group Exemption and IRS Form 990 is required.
- This fiscal year gross receipts exceeded \$50,000.
- The IRS sent Form 990 even though gross receipts were less than \$50,000.
- The gross receipts were less than \$50,000, club files a 990N annually (E-Postcard).

Or A confirmation copy sent to AVA by mail, fax or email is required.

- Club is under another entity's group exemption.

Name of Entity _____

4. The undersigned affirms that the club is in good standing with the AVA, is a non-profit organization, and has continued to comply with all requirements for inclusion under the AVA Group Exemption as stated in AVA Policy 1.02 and IRS Section 501(c)(3), Internal Revenue Code. Clubs EIN # is: _____

President Signature: _____ Date: _____

Secretary Signature: _____ Date: _____

Fill/Print/Sign/Mail to AVA HQ, 1001 Pat Booker Rd, Suite 101, Universal City, TX 78148-4147
or Fill/Print/Sign/Scan/Fax to 210-659-1212
or Fill/Print/Sign/Scan/Email to avahq@ava.org

Questions 210-659-2112

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Show negative amount in (). Use decimals in each column including zeros.

GROSS INCOME

| | |
|---------------------------|-----------------|
| Club Member Dues | \$ _____ |
| Donations | \$ _____ |
| Event Fees | \$ _____ |
| Fund Raisers | \$ _____ |
| Sales | \$ _____ |
| Other | \$ _____ |
| TOTAL GROSS INCOME | \$ _____ |

GROSS EXPENSES

| | |
|-------------------------------|-----------------|
| AVA Annual Dues | \$ _____ |
| AVA Sanction Fees | \$ _____ |
| AVA Participation Fees | \$ _____ |
| Inventory Purchases | \$ _____ |
| Donations | \$ _____ |
| Administrative Supplies | \$ _____ |
| Event Supplies | \$ _____ |
| Miscellaneous Expenses | \$ _____ |
| State Association Dues & Fees | \$ _____ |
| TOTAL GROSS EXPENSES | \$ _____ |
| NET (INCOME – EXPENSE) | \$ _____ |

Show negative amount in (). Use decimals in each column including zeros.

| | |
|---|-----------------|
| Beginning Bank Balance | \$ _____ |
| Deposits & Additions + | \$ _____ |
| Checks-Cash & Deductions - | \$ _____ |
| Ending Bank Balance | \$ _____ |
| Total Value of Other Accounts (CDs, Savings, Secondary Checking) | \$ _____ |

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